

SPONSORSHIP LETTER OF AGREEMENT

INSTRUCTIONS: Legibly complete this Letter of Agreement and submit to the VPPPA National Office on or before June 7, 2010, to confirm your sponsorship and be recognized in VPPPA publications. VPPPA is a 501(c)(3) charitable organization. Contributions are 100% tax deductible. VPPPA's Federal Tax ID# is 54-1598954.



CONTACT PERSON _____

TITLE _____

PHONE _____

FAX _____

E-MAIL _____

COMPANY (NAME AS IT SHOULD APPEAR IN PROMOTIONAL MATERIALS) _____

BILLING ADDRESS _____

CITY _____

STATE _____

ZIP _____

PLEASE SELECT FUNCTION AND AMOUNT BEING SPONSORED:

MEAL FUNCTIONS/RECEPTIONS

	Sponsor	Supporter	Contributor
Early Morning Coffee & Juice	<input type="checkbox"/> \$2,500	n/a	<input type="checkbox"/> \$1,000
Networking Beverage Breaks	<input type="checkbox"/> \$2,500	n/a	<input type="checkbox"/> \$1,000
General Luncheons	<input type="checkbox"/> \$5,000	<input type="checkbox"/> \$2,500	<input type="checkbox"/> \$500
Chapter Networking Reception	<input type="checkbox"/> \$1,000	n/a	<input type="checkbox"/> \$500
VPPPA Award Winners Reception	<input type="checkbox"/> \$1,000	n/a	<input type="checkbox"/> \$500
Opening Welcome Reception	<input type="checkbox"/> \$10,000	<input type="checkbox"/> \$5,000	<input type="checkbox"/> \$100-\$2,500
Wednesday Night Reception	<input type="checkbox"/> \$10,000	<input type="checkbox"/> \$5,000	<input type="checkbox"/> \$100-\$2,500
Closing General Session Breakfast	<input type="checkbox"/> \$10,000	<input type="checkbox"/> \$5,000	<input type="checkbox"/> \$100-\$2,500
Opening General Session Speaker	<input type="checkbox"/> \$5,000	<input type="checkbox"/> \$2,500	<input type="checkbox"/> \$500
Closing General Session Speaker	<input type="checkbox"/> \$5,000	<input type="checkbox"/> \$2,500	<input type="checkbox"/> \$500

CONFERENCE ITEMS

MONETARY CONTRIBUTIONS

Carpet Logo	<input type="checkbox"/> \$250	Cyber Café	<input type="checkbox"/> \$7,000
Aisle Signs (per aisle sign)	<input type="checkbox"/> \$500	Lanyards	<input type="checkbox"/> \$5,000
One (1) Game Card Square	<input type="checkbox"/> \$500	Hotel Guest Room Key Card	<input type="checkbox"/> \$5,000
Customized Stand-Alone Directional	<input type="checkbox"/> \$1,400	Conference Journal	<input type="checkbox"/> \$5,000
Customized Pillar Wrap	<input type="checkbox"/> \$2,800	Tote Bags	<input type="checkbox"/> \$10,000

IN-KIND CONTRIBUTIONS

	CASH VALUE
<input type="checkbox"/> Attendee Gifts	\$ _____
<input type="checkbox"/> Conference Banners	\$ _____
<input type="checkbox"/> Drawing Prizes	\$ _____
<input type="checkbox"/> Speaker Gifts	\$ _____
<input type="checkbox"/> T-Shirts	\$ _____

NOTES

METHOD OF PAYMENT

Total Payment \$ _____
 Check enclosed Check # _____
 Visa MasterCard American Express

CARD # _____

EXP. DATE _____

PRINT NAME OF CARDHOLDER _____

SIGNATURE OF CARDHOLDER _____

By completing and signing this Sponsorship Letter of Agreement, I hereby agree to pay for the sponsored function/item indicated above and submit any necessary art work by the due dates indicated with the VPPPA Sponsorship Opportunities descriptions.

SIGNATURE _____

DATE _____

RETURN BY JUNE 7, 2010

FOR CREDIT CARDS: (24 hours a day)
 Fax your form with credit card payment to (703) 761-1148.

FOR CHECKS: If you are mailing your form and a check via U.S. Postal Service, send your form with payment (checks payable to VPPPA, Inc.) to: VPPPA, Inc., P.O. Box 631761, Baltimore, MD 21263-1761.

If you are using express mail services such as FedEx or UPS and require a street address for delivery, send your form with payment (checks payable to VPPPA, Inc.) to: VPPPA, Inc., 7600-E Leesburg Pike, Suite 100, Falls Church, VA 22043-2004.