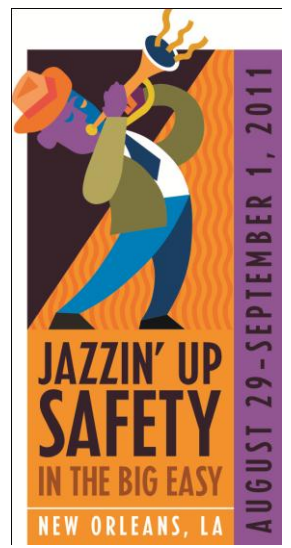


## Volunteer's Expectations



### Stuffing Day:

Assist the VPPPA National Office during the stuffing day

Location: Hall I Foyer

### Material Handlers:

Help at the registration desk to move boxes and other manual requirements

Location: Hall I Foyer

### VPPPA Pre-Conference Workshops Greeters:

Greet attendees for the Free-Pre Conference workshops and check their names on the list for Skill Builder Workshops and provide them with hand out material at the door

Multiple Locations: Ernest N. Morial Convention Center

### Greeters at the Annual Meeting of the Membership:

Hand out raffle tickets, minutes, and scan attendees badges at the door

Location: Auditorium

### VPPPA Greeters:

Provide directions, workshops locations and conference information to attendees

Location: Escalators and workshop hallways

### Registration Area:

Direct attendees to the correct registration line. Make sure attendees have in hand the registration form, and provide assistance at the information counter. Volunteers are not permitted behind registration desk.

Location: Hall I Foyer

### VPPPA Booth:

Discuss VPPPA membership and benefits with current and potential members

Location: Hall J

### Election Volunteer Greeters: (National Board Members and Chapter Chairs Only)

Provide help to bring eligible voters to the election table.

Location: Hall I Foyer

## Where to Report Onsite

Please arrive on-time and report to Carla Esteva who will be located at the VPPPA registration counters, located in the Ernest N. Morial Convention Center. She will tell you where your position is located.

Thank you for volunteering your time!